

HEALTH & SAFETY POLICY STATEMENT

This is the Health and Safety Policy Statement of Blue Circle Surveyors Ltd

The Board of Directors, under the direction of **Craig Shaw**, has overall responsibility for ensuring and maintaining high standards of health, safety and well-being at Blue Circle Surveyors Ltd. Our core policy is:

To protect, manage and promote the health, safety and wellbeing of all employees and any other person(s) in connection with the Practice.

As such, we expect that everyone in connection with the practice should:

- Follow and implement the policies and procedures of Blue Circle Surveyors Ltd to ensure safe and healthy working environments;
- Co-operate with supervisors and managers on health and safety matters;
- Take reasonable care of their own health and safety as well as promoting the safety of others;
- Report all health and safety concerns to the appropriate person; and
- Assist in the investigation and reporting of accidents where required to do so.

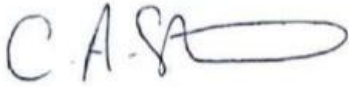
And in return we will:

- Comply with all applicable statutory legislation and considered best practice in relation to health and safety;
- Ensure that the Board set and monitor health and safety objectives;
- Undertake risk assessments appropriate to the service being provided. We will utilise the hierarchy of control for identified risks to employees, consultants, contractors, clients, visitors etc. Risk assessments will be documented in a written format and held in a central, accessible location for review and reference;
- Provide the appropriate welfare and safe working systems for all employees. Further ensuring that all welfare and work systems remain suitable and fit for purpose;
- Provide the appropriate information, instruction, training and supervision to employees in the course of them performing their duties safely and diligently;
- Identify training needs and requirements in a collaborative environment with employees and follow up to ensure that training is suitable to the task / role being completed and followed through to fruition;
- Ensure that employees are consulted prior to any changes in company health and safety policy and / or procedure. The structure for such consultations should they arise is to be documented within the *Practice Manual*, that may be amended and updated from time to time;
- Encourage employees to voice their concerns in a collaborative and safe environment;
- Take the appropriate steps to the best of our ability, ensure that all external consultancies and contractors used are appropriately trained and competent to undertake the function / service intended; and
- Implement an appropriate fire evacuation strategy that is suitable for the place of work and detailed within this policy and *Practice Manual*.

This policy will be reviewed annually at the minimum but may be reviewed earlier should there be significant changes to the company and / or the nature of the services provided.

This statement does not form part of any employee's contract of employment or any contract with any third party and may be amended at any time.

Approved by:



Craig Shaw
Director – Blue Circle Surveyors Ltd
Date: 10/02/2025

